

St Walburg School Community Council
Meeting Minutes
November 18, 2025

Attendees

Chair: Brenda Knight
Vice Chair: Chantal Kozinski
Secretary/Treasurer: Marla Leganchuk
Division, Board & Admin: Amanda McGowan, Dawn Paylor, Lori Bartee
Members: Jonathan Matity, Jonathan Weibel, Erika Buckingham, Chantelle Kalyn, Karyn Stolniuk, Nicole Mercer
Members At Large: Jennifer Hardes, Tanya Reimer, Diane Watt
Guests: CPL Trevor Reimer, CST Ashley Matity Interim Liaison, Adel Muzyka SRC Liaison, Kate Renwick

1. Call to Order at 7:01

2. Agenda

SCC makes the motion to accept the November 18th, 2025 Agenda as presented

Motion Made By Chantal Kozinski
Carried

3. Meeting Minutes

SCC makes the motion to accept the October 9th, 2025 Meeting minutes as circulated

Motion Made By Chantelle Kayln
Carried

4. Superintendent and School Board Report

Amanda McGowan

Amanda McGowan described her role and responsibility as the elected representative for St. Walburg School.

Dawn Paylor

Dawn Paylor presented on her role and responsibilities as the Superintendent of St. Walburg School.

Lori Bartee

Lori Bartee gave highlights from the events since the last meeting such as Remembrance Day Ceremony and Legion Remembrance Day competition for Elementary.

5. Financial Report

SCC makes the motion to accept the SCC 2025/26 Budget as presented at the November 18, 2025 meeting

Motion Made By Erika Buckingham
Carried

4. Business Arising

Constitution and Mission Statement

Discussion around creating a Mission Statement. Reviewed St. Walburg School's Mission Statement and discussed the Divisions statements. Bridging the School and Community together. Groups wrote ideas and suggestions. Lori Bartee has suggested running the ideas through AI and coming back to the group with potential statements

RCMP Relations

Corporal Trevor Reimer spoke on School relations. Discussion about being more involved in the School. What sort of presentations the RCMP could do. Suggestions around cyber bullying

Election of Voting Members

St Walburg Community Council elected the following 3 members: Erika Buckingham, John Wiebel, and Jonathon Matiti. Bringing St. Walburg SCC voting members to 9

Budget - Fundraising

Chantelle Kozinski brought forward a fundraising idea of just donating and getting a tax receipt.

SCC would like to make a motion to accept Chantelle's donation drive

Motion
Made By Jonathon Matiti
Carried

Christmas Dinner

Karen and Nicole will spearhead the Christmas Dinner committee

Canteen Update

Canteen is in the process of being repainted and a mural to be painted on the back wall. Proposed start date is early November.

-School Grant and Allocation of Funds for purchase of commercial dishwasher

5. New Business

Branding and Promotional Messaging School Performance Metrics

Lori Bartee and Dawn Paylor provided the Division and St Walburg School performance metrics for 2024. Highlights were academics being slightly higher than provincial averages. Areas of improvement was student attendance.

Volunteer Credits

SCC makes the motion to develop with the community, opportunities for high school volunteer credits and post on the SCC FB Motion page.

Made By Chantelle Kayln
Carried

Policy - Public Funds

Discussion around implementing a policy regarding SCC public funds.

School Questionnaire

SCC makes the motion to utilize the Division Survey from the "Discipline Policy Manual" for Community, Parents, and Staff.

Motion
Made By Marla Leganchuk
Carried

For the students "Our School Survey" implemented by the Division will be used. The Division will share St. Walburg's results with the SCC

Committees

-Framework (Constitution & Meetings)

Chantal K, Marla L,
Jonathan M, Brenda K

-Canteen

Chantal K, Nicole M,
Stephanie M, Tanya R, Jen
H

-Branding

Jasmine H, Adele M, Jon
W, Chantelle K, Jen H,
Nicole M

-Learning Improvement Plan

-Outdoor Classroom

Brenda K, Jon W, Erika B,
Karyn S, Chantelle K,
Lori B, Kate R

-Fundraising & Donations

Chantal K, Tanya R,
Jen H

-Public Communications

Kate R, Brenda K

-Funding and Grant

Marla L, Lori B, Jonathan
M

-School Board Communication

Brenda K

6. Student Council Report

Emily and Avery Stolniuk presented the SRC updates and events.

- Operation Christmas Child Boxes
- 12 Days of Christmas
- Winter Flower Fundraiser
- Food Drive

7. Communications

Lori advised that the Staff would like the track field pits addressed.

8. Open Forum

9. Adjournment at 10:05

Next Meeting December 18, 2025